



# SHADOWOOD GOLF COURSE

## 2025 Outing Agreement

Name of Event: \_\_\_\_\_ Start Time: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Number of Players Expected: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Outing Price: \$39.00 Per Player

Includes – Golf, Cart & Unlimited Range Balls

- The minimum number of players for an event utilizing a shotgun is 60.
- Weekend start time before 1pm, 100 players minimum REQUIRED.

- **A Guaranteed Player Count is REQUIRED 48 hours in advance of the event. You will be charged based off this number, not by how many players show up to play on the day of the event.**

### Payment For Outing Must Be Made The Same Day Of The Event.

Accepted Tender Methods: Cash, Check, or Credit Card

\* Payment May Be Billed If Previously Discussed Among Both Parties\*

\*Credit Card Payments Will Be Subject To A 3% Processing Fee\*

All Players Must Ride – Shadowood Golf Course will provide 64 complementary golf carts for your event. Should additional carts be required, carts will be procured by Shadowood Golf Course for an additional fee of \$60.00 per golf cart needed for your event, Shadowood Golf Course DOES NOT profit from this fee. Notification of cart requirements should be received a minimum of 30 business days prior to the event.

To maximize the success of your event, Shadowood must receive complete information consisting of each golfer's name and pairing at least 48 hours prior to the event. Our professional staff will create customized scorecards, cart signs, and a tournament scoreboard if all information is provided within this time frame.

**Shadowood Golf Course Requires The Use Of Non-Metal Spikes On The Golf Course.**

***State Law Requires Shadowood Must Furnish All Alcohol; NO Alcohol May Be Brought To The Course.***

## **Food and Beverage:**

A guaranteed food and beverage count is required 7 business days in advance of the event. Please contact Ryan or Staff in the Pro Shop for our customizable catering menu options and pricing details.

Shadowood Golf Course supplies tables and chairs for up to 120 guests. Any item rented or purchased on behalf of the event, such as additional tables and chairs, flower arrangements or decorations, audio / visual equipment, etc., will be procured at an additional charge. Shadowood Golf Course will not profit from these fees.

Donated food or beverage items may be used by charitable events only, free of charge. A **\$3.00 per person** surcharge will be assessed by Shadowood Golf Course on any donated product to non-charitable events. To ensure that Shadowood Golf Course does not breach a vendor contract or license agreement, donated beverages are to be delivered by the product vendor directly to Shadowood Golf Course. Shadowood Golf Course management must approve donated product. All donated products must be removed at the end of the event with supervision of a Shadowood staff member. Donated beverages should arrive 1 day prior to the event.

## ***Inclement Weather:***

Your outing will not be cancelled or delayed to another day prior to the day of your event. In the event of rain and or inclement weather, such as lightning, thunder, or heavy rain, your event will continue unless the golf course is deemed closed due to unplayable conditions as determined by a Shadowood staff member. If play is unable to resume due to the continued threat of lighting or closing of the golf course, and every player has completed at least nine holes, the event will be deemed complete as a nine-hole event. If less than nine holes are completed by any player, all players in the event will receive a rain check for 18 holes including cart to be used **within 1 year after your event date**. Payment for the event will still be due the same day of your event or otherwise discussed between the two parties. Your outing will go on rain or shine.

Please be advised that regardless of the situation pertaining to the suspension of golf, the food and beverage portion of the event will continue as planned. There is no provision for delaying the service of the food and beverage to a later date. The event will be responsible for the food and beverage service costs.

## **Shadowood Guidelines & Rules:**

In connection with the event described above, the Event Coordinator agrees to indemnify and hold harmless Shadowood Golf Course from all claims or liabilities arising out of negligent actions or omissions of any of the Event Coordinators guests either ON or OFF the premises of Shadowood Golf Course. Promotion, engagement, or facilitation of illegal activities on Shadowood Golf Course property is strictly prohibited.

Shadowood Golf Course is not responsible for damages or loss of any item on our property prior to or following the event. The event must receive approval before storing items at the course. Shadowood Golf Course is not responsible for the security of these items and may request that the outing obtain and pay for an approved and bonded security service when valuable merchandise or exhibits are displayed or held overnight at the course.

\*\*\*\*\***Shadowood Golf Course Guidelines Toward Damages**\*\*\*\*\*

*Any Repair Needed To Fix Damages Caused By The Event Coordinator Or Guests Of The Event Coordinator, Solely Out Of A Negligent Action, Including But Not Limited To: Damages To Golf Carts, Buildings, Tee Markers, Ball Washers, Mowers Or The Golf Course Itself; Will Be Billed And Paid For By The Event Coordinator Of The Exact Out Of Pocket Cost Of Shadowood Golf Course.*

*By signing this Shadowood Golf Course Event Agreement, you agree to abide by all material covered, including any and all rules and regulations that Shadowood Golf LLC has put into place to protect the golf course and to help maximize the success of the event you wish to put on, are WILLING to pay for any negligent damages that you or your guests may cause and have read and understand EVERYTHING that is explained to you in this agreement to its absolute entirety.*

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**\*\*\*\*\*Cancellation Policy** – *Outing coordinator must cancel the event in no fewer than 14 days prior to the date of the event. Canceling the event inside of the 14 day grace period will result in a \$2,500.00 No Show Fee.*\*\*\*\*\*

Event Coordinator Name (Print): \_\_\_\_\_

Billing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

\_\_\_\_\_  
Event Coordinator Signature

\_\_\_\_\_  
Date

# Shadowood Golf Course Outing Worksheet

*Answering these questions will help us in preparing for your outing*

Number of players expected: \_\_\_\_\_

What is your deadline for player entry: \_\_\_\_\_

Who is your event for (Customers, Employees, Fund Raiser, Etc.): \_\_\_\_\_

How many volunteers do you have for the group: \_\_\_\_\_

Would you like to run a snack bar tab? \_\_\_\_\_ If so who for? (Staff, Volunteers, Players) \_\_\_\_\_

Would you like to rent our Beverage Cart? \_\_\_\_\_ Do you need us to find a driver? \_\_\_\_\_

Would you like Contest Holes? \_\_\_ Closest To The Pin \_\_\_ Long Drive Men \_\_\_ Long Drive Women \_\_\_ Longest Putt Made

Please Put The Number Of How Many Holes Of Each Contest You Would Like

On What Holes: "We Pick" or "You Pick" (Circle One) \_\_\_\_\_

Would you like us to pick the Contest Hole for you? YES or NO

Do you have hole sponsors? \_\_\_\_\_ If yes, We will be happy to put them out for you, must have 1 day before outing.

Do you need tables and chairs for registration prior to event? \_\_\_\_\_ Tables Needed: \_\_\_\_\_ Chairs Needed: \_\_\_\_\_

Do you need to buy extra prizes from the pro shop? \_\_\_\_\_ (Gift Certificates, Balls, Hats, ect.)

Would you like the Pro Shop to prepare a scoreboard? \_\_\_\_\_ (Shows everyone all scores from outing)

Do you need us to record scores? \_\_\_\_\_ (We will collect all scorecards and write down all scores onto a scoreboard)

Do you need us to prepare cart signs? \_\_\_\_\_ (To show where everyone is starting and who they are playing with)

Would you like to rent our Pavilion for your outing? \_\_\_\_\_

Will you be having lunch or dinner at the Golf Course? NEITHER LUNCH DINNER Do you need us to cater it? \_\_\_\_\_

Please Circle One

Would you like to rent our Grill for cooking? \_\_\_\_\_

Do you have any special requests or requirements for your event? \_\_\_\_\_

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## Outing Fees

Pavilion Fee: \$250.00	Range Balls: FREE	Beverage Cart Rental: \$25.00	Grill Rental: \$25.00	Beer: \$3.50
Mixed Drink: \$7.00	Mixed Drink Premium: \$8.00	Soda: \$3.00	Water: \$2.00	Sport Drink: \$3.00